

**AUTUMN 2021/22 – Maximum Claim for this Term = 210hrs (max 18wks)
plus 210 additional hours if entitled to extended entitlement**

Setting / School Name	UNIVERSAL 3&4yr or 2yr Approved Hours			EXTENDED 3&4yr Hours			NON Funded
	Hours per Week	Weeks per Term	Hours per Term	Hours per Week	Weeks per Term	Hours per Term	Hours per Week
Your Setting:-							
2 nd Setting:-							
3 rd Setting:-							
Total		n/a			n/a		
Autumn funding hours agreed by Parent / Carer / Guardian	Signature						Date

Please state all hours and weeks to 2 decimal places

nb: If a child is at school nursery class, the school will offer Universal funding before Extended Entitlement is offered

**SPRING 2021/22 – Maximum Claim for this Term = 180hrs (max 16wks)
plus 180 additional hours if entitled to extended entitlement**

Setting / School Name	UNIVERSAL 3&4yr or 2yr Approved Hours			EXTENDED 3&4yr Hours			NON Funded
	Hours per Week	Weeks per Term	Hours per Term	Hours per Week	Weeks per Term	Hours per Term	Hours per Week
Your Setting:-							
2 nd Setting:-							
3 rd Setting:-							
Total		n/a			n/a		
Spring funding hours agreed by Parent / Carer / Guardian	Signature						Date

Please state all hours and weeks to 2 decimal places

nb: If a child is at school nursery class, the school will offer Universal funding before Extended Entitlement is offered

**SUMMER 2021/22 – Maximum Claim for this Term = 180hrs (max 19wks)
plus 180 additional hours if entitled to extended entitlement**

Setting / School Name	UNIVERSAL 3&4yr or 2yr Approved Hours			EXTENDED 3&4yr Hours			NON Funded
	Hours per Week	Weeks per Term	Hours per Term	Hours per Week	Weeks per Term	Hours per Term	Hours per Week
Your Setting:-							
2 nd Setting:-							
3 rd Setting:-							
Total		n/a			n/a		
Summer funding hours agreed by Parent / Carer / Guardian	Signature						Date

Please state all hours and weeks to 2 decimal places

nb: If a child is at school nursery class, the school will offer Universal funding before Extended Entitlement is offered

Academic Year 2021/22

2, 3 & 4 year old Parental Declaration Form

4. Disability Access Fund Declaration (DAF) (3 & 4 yr olds only)

Three- and four-year old children who are in receipt of Disability Living Allowance and are receiving the free entitlement are eligible for the Disability Access Fund.

DAF is paid to the child's early years setting as a fixed rate of £615 per child once a year.

Is your child eligible and in receipt of Disability Living Allowance (DLA)?

- Yes
 No

Please nominate the childcare provider who you want the local authority to pay DAF:-

Please mark as not applicable if DAF is not due for payment during the terms covered in this document

I understand that I should supply a copy of the Disability Living Allowance award letter to the nominated setting to allow this funding to be paid.

5. Parent/Carer/Guardian with legal responsibility declaration

Declaration I (Name)

of (Address)

confirm that the information I have provided above is accurate and true. I understand and agree to the conditions set out in this document and I authorise (Name of Provider/s)

..... to claim free entitlement funding as agreed above on behalf of my child.

In addition, I also agree that the information I have provided can be shared with the local authority and Department for Education, who will access information from other government departments to confirm my child's eligibility and enable this provider to claim Extended Entitlement, Early Years Pupil Premium (EYPP), Disability Access Fund (DAF) and Inclusion1 / High Needs Funding on behalf of my child.

Parent/Carer/Guardian with legal responsibility	Childcare Provider
Signed	Signed
Print name	Print name
Date	Date

6. Data Privacy

A 'privacy notice' explains to parents how their data is being used. A template of the Department for Education recommended Privacy notice is issued to settings by the local authority and this must be issued to every parent, electronically or in paper format, before funding commences for the first time. This does not need to be issued again.

Please note that information about whether a child is in receipt of Disability Living Allowance is sensitive personal data which should be handled appropriately. Providers are asked to pay particular note to advice from the ICO on holding personal data including sensitive personal data available at:

- <https://ico.org.uk/for-organisations/guide-to-data-protection/principle-3-adequacy/>

Appendix 1

Ethnic Code

WBRI	White, British	AIND	Asian or Asian British, Indian
WIRI	White, Irish	APKN	Asian or Asian British, Pakistani
WIRT	White, Traveller of Irish Heritage	ABAN	Asian or Asian British, Bangladeshi
WOTH	White, any other White background	AOTH	Asian or Asian British, any other Asian background
WROM	White, Gypsy/Roma	BCRB	Black or Black British, Caribbean
MWBC	Mixed, White and Black Caribbean	BAFR	Black or Black British, African
MWBA	Mixed, White and Black African	BOTH	Black or Black British, any other Black Background
MWAS	Mixed, White and Asian	OOTH	Any other Ethnic background
MOTH	Mixed, any other mixed background	NOBT	Not Obtained
CHNE	Chinese	REFU	Refused

SEN Provision

N	No special educational need
K	SEN support
E	Education, health and care plan

Early Years Pupil Premium and Deprivation Payment Eligibility (3&4 yrs only)

3 and 4 year olds in early education will attract EYPP funding if they meet at least 1 of the following criteria:-

- Their family gets one of the following:-
 - Income support
 - Income-based Jobseekers Allowance
 - Income-related Employment and Support Allowance
 - Support under Part VI of the Immigration and Asylum Act 1999
 - The guaranteed element of State Pension Credit
 - Child Tax Credit (provided you're not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
 - Working Tax Credit run-on, which is paid for 4 weeks after they stop qualifying for Working Tax Credit
 - Universal Credit, if a parent is entitled to Universal Credit they **must** have an annual net earned income equivalent to and not exceeding £7,400, assessed on up to three of the parent's most recent Universal Credit assessment periods.
- They are currently being looked after by a local authority in England or Wales
- They have left care in England or Wales under an adoption, special guardianship or child arrangements order .