



**Tudor Grange Primary Academy, St James**

26<sup>th</sup> February 2021

Dear Parent/Carer

As you are aware, we have been working towards introducing the online booking and payment system through 'My Child At School ' (MCAS) and are pleased to announce that the MCAS system is now live. MCAS is accessible on a desktop and as an App for convenient use on your phone or tablet.

You now need to book Breakfast and/or After School club sessions and pay for these bookings as well as school meals (if applicable) through MCAS. Please be aware that you will no longer be able to book or pay via ParentPay. Any credit balances (and debits) will be transferred to your MCAS account over the forthcoming week but please contact the office if you have any concerns.

Although the system is relatively straight forward, we have produced a short guide to help you make the transition from ParentPay to MCAS as easy as possible. It shows you how to book for Breakfast and/or After School club and pay for school dinners.

If you no longer have your login details, please contact the school office [office@stjames.tgacademy.org.uk](mailto:office@stjames.tgacademy.org.uk) where Mrs Sutton or Mrs Byrne will be able to help you.

Thank you in anticipation of your support and cooperation,

Yours sincerely

A handwritten signature in black ink, appearing to be 'S Deakin', written in a cursive style.

Miss S Deakin  
Executive Principal for Primary

